

Gift of IRA Charitable Rollover – Distribution Request

[DATE]

[NAME OF IRA PROVIDER]

[ADDRESS]

[CITY, STATE, ZIP]

Re: Request for Qualified Charitable Distribution from IRA

Dear Sir or Madam:

Please accept this letter as my request to make a direct qualified charitable contribution from my Individual Retirement Account (number below). It is my intent that this gift will comply with Internal Revenue Code provisions for an IRA charitable rollover under the Protecting Americans from Tax Hikes Act (PATH) of 2015.

Please issue a check (in an amount equal to my 2017 Required Minimum Distribution) or (in the amount of \$_____) from my account # _____ payable to Marin Audubon Society and mail to:

Marin Audubon Society
PO Box 599
Mill Valley, CA 94942-0599

In your transmittal, please memorialize my name and address as the donor of record in connection with this transfer. Please copy me on your transmittal.

It is my intention to have this transfer qualify during the 2017 tax year. Therefore, it is imperative that this distribution be post-marked no later than December 31, 2017

If you have any questions or need to contact me, I can be reached at _____.

Thank you for your assistance in this matter.

Sincerely yours,

[DONOR NAME]